

UNDP Annual Work Plan – Tonga TNC COUNTRY PROGRAM ACTION PLAN – Annual Work Plan 2015
Tonga Third National Communication Annual Work Plan 2015

AGENCY OUTPUT 2015 or BIENNIUM EXPECTED RESULT with annual indicators and targets against planned activities	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated Agency 2015 output or Biennium Expected Result	TIMEFRAME				IMPLEMENTER (government or NGO partner)	Source of Funds	PLANNED BUDGET	
		Q1	Q2	Q3	Q4			Budget Description	Amount In USD
Outcome 1: Greenhouse Gas Inventory 2015 Indicators for Planned Activities: Updated data in inventory; skilled staff on usage of IPCC guidelines. Target for Indicator: <ul style="list-style-type: none"> 1 Stakeholder consultation 	ACTIVITY RESULT: <ul style="list-style-type: none"> Revise the SNC inventory data, taking into consideration data gaps and areas needing improvement identified in the stocktaking exercise Develop instructions for GHG data collection, documentation and QA/QC 	x	x			MEECCDMMIC	GEF	71200 Intl Cons 71300 Loc Cons 72100 Contr. Serv 71600 Travel 72800 Information Tech Equipment SUB TOTAL	0 0 0 0 0 0 0 0 0
Outcome 2: Vulnerability and Adaptation Assessments 2015 Indicators for Planned Activities: Identification and development of adaptation option; improved V&A data management system Target for Indicator:	ACTIVITY RESULT: <ul style="list-style-type: none"> Review the scenarios for climate change, applying the most recent updated version of GCMs patterns and examine climatic conditions for Tonga Prepare V&A assessment reports for each vulnerable sector drawing direct and indirect effects on the country as a whole 	x	x			MEECCDMMIC	GEF	71200 Intl Cons 71300 Loc Cons 72100 Contr. Serv. 71600 Travel 72800 Information Tech Eqpmt. 72500 Office Supplies Others (PMU contractual services, salaries) SUB TOTAL	9,500 45,000 0 0 5,000 0 1,000 39,500
Outcome 3: Mitigation Analysis	<ul style="list-style-type: none"> Establish a TWG on Programmes containing measures to mitigate climate change 	x				MEECCDMMIC	GEF	71200 Intl Cons 71300 Loc Cons 72100 Contr.	1,000 10,000 0
								SUB TOTAL	100,000

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<p>2015 Indicators for Planned Activities: Mitigation baseline in energy sector, trained and skilled national expert</p>	<ul style="list-style-type: none"> Review and update previous work on mitigation and renewable energy development building on the Tonga Energy Roadmap and energy-related project results Conduct training workshop on the use of LEAP model for development of baselines Based on the results from the GHG Inventory, develop a baseline scenario for mitigation Develop a series of mitigation scenarios to abate the increase of the GHG emissions in terms of sustainable development objectives 	X	X	X	X	X	MEECCDMMIC	GEF	Serv. 71600 Travel 72200 Equip & Furniture 74500 Misc. Others (Project Management - Audit) Others (Project Management – Office Supplies) Others (Project Management – Communication) Others (Project Management – Miscellaneous expenses)	0 0 2,500 2,000 2,000 2,500 3,000
<p>Target for Indicator:</p> <ul style="list-style-type: none"> 1 Workshop/training for software model – LEAP 1 round of stakeholder consultation for review and update of energy – related data and projects for the Tonga Energy Roadmap 		X	X	X	X	X			SUB TOTAL 71400 Cont Serv 71300 Local Consuli 75700 Workshop 71600 Travel	USD23,000 3,000 10,000 1,000 1,000
<p>Outcome 4.1: National Circumstances</p> <p>2015 Indicators for Planned Activities: TWG on National Circumstance Established; validated information gaps</p> <p>Target for Indicator:</p> <ul style="list-style-type: none"> 2 stakeholder consultations 2 validation workshops 	<ul style="list-style-type: none"> Establish a TWG on National Circumstances and Compilation of National Communication (TNC) Review, validate and update information gaps for addressing climate change which emerged from the stock-taking exercise Analyse policies and planning processes for incorporation of climate change concerns into the national and/or regional development objectives, priorities, circumstances and programmes Update information on the features of national geography, climate, natural resources and socio-economic conditions 	X	X	X	X	X			SUB TOTAL	USD15,000

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<p>Outcome 4.2: Constraints and Gaps and Related Financial, Technical and Capacity Needs</p>	<ul style="list-style-type: none"> Assess new and/update information on development policies and priorities including the strategic planning and policy framework Analyse future development and implications for addressing the impacts of climate change and achieving the long term goals of sustainable development 	X	X	X	X	MEECCDMMIC	GEF	71300 Local Consul 71400 Cont. Serv.	4,000 2,500
<p>2015 Indicators for Planned Activities: Conducted the analysis of financial support</p> <p>Target for Indicator: Completed assessment and produce report</p>	<ul style="list-style-type: none"> Review, update and assess financial, technical and capacity needs while undertaking the activities, measures and programmes to implement the Convention and improve the national communication on the continuous basis 	X	X	X	X			SUB TOTAL	USD6,500
<p>Outcome 4.3: Other Information Considered Relevant to Achievement of the Objective of the Convention</p> <p>2015 Indicators for Planned Activities: Established TWG, updated technology assessment</p> <p>Target for Indicator:</p> <ul style="list-style-type: none"> 1 stakeholder consultation on information update 	<ul style="list-style-type: none"> Re-establish TWG on technology transfer and research and systematic observation Conduct training workshop for TWG on TNA and research and systematic observation TWG prepare draft outlines for other information – research and systematic observation, education, training and public awareness, capacity-building, technology transfer and information and networking Prepare reports on each element of “other information” – research and systematic observation, education, training and public awareness, capacity-building, technology transfer, 	X	X	X	X	MEECCDMMIC		71300 Loc Cons 71400 Cont. Serv. 72500 Supplies SUB TOTAL	5,000 2,500 1,000 USD8,500

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	<i>information and networking</i>					MEECCDMMIC	GEF	71400 Cont Serv	325	
<p>Project Management, including Monitoring and evaluation</p> <p>2015 Indicators for Planned Activities: Inception Report to be finalized; PMU capacity building; M&E to be implemented properly</p> <p>Target for Indicator:</p> <ul style="list-style-type: none"> • Finalised Inception Report • Improved M&E implementation • Conducted project mid-term evaluation 	<p>ACTIVITY RESULT: Overall Project Management</p> <ul style="list-style-type: none"> • Project Management Unit • Quarterly Reports – Narrative and Financials • Inception Report • Assets statement • Measurement of means of verification for project progress • UNDP CO & PMU visits to field sites 	x	x	x	x	x	x	x	x	
TOTAL USD153,325										
<p>Project</p> <p>Tonga TNC</p>	Fund	GEF	2015 Allocation (US\$)							
			\$153,325							

Project Tonga TNC	Fund	GEF	2015 Allocation (US\$)							
			\$153,325							

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For the Implementing Partner:

Ministry of Environment, Energy, Climate Change, Disaster Management, Meteorology, Information and Communications

Signature: *[Handwritten Signature]* Date: 18/1/15

Name: Ms. Lupe Maloto

Title: Acting CEO for MEECCDMMIC



For the United Nations Development Programme Multi-Country Office -Suva

Signature: *[Handwritten Signature]* Date: 26/1/15

Name: Ms Osnat Lobrani

Title: UNDP RR